

PAC Meeting

18 OCTOBER 2022/ 9:30 AM / MMS

1. Welcome, attendance, introductions
 - a. Susanne Kwiatkowski, Lindsay Lepp, Anita Terrick, Naomi Reimer, Charmaine Toews, AJ Neufeld, Jerrah-Lee Broesky, Angie Koop, Nelli Wiebe
2. Approval of previous minutes
 - a. Approved.
3. Adoption of agenda (questions/amendments)
 - a. None.
4. Principal's Report
 - a. School Goals **(See Appendix A)**
 - i. As discussed at September PAC meeting. Each grade has a goal in the areas of literacy and numeracy.
 - ii. Admin team currently meeting with each grade level regarding where kids are at in relation to the grade goals. Action steps being discussed.
 - iii. In regards to student belonging: Susanne, AJ and Ronalee (Guidance) going through their first round of Student Voice with each class.
 1. Topic: What do students understand about belonging and connection?
 2. Discussion - defining belonging, what we imagine that to be at school
 3. Staff list with pictures given to each kid, kids asked to circle adults in the building they have a connection with
 4. The staff did this in reverse at their October staff meeting.
 5. The goal is to have robust data re: which kids are well connected and which kids need an adult.
 - b. School Life
 - i. Warrior week coming up October 24 - October 31. **(See Appendix B)**
 1. Positive PAC feedback - their kids are excited this week.
 2. Nickel carnival happening on Friday, October 28 (5 cents per game or \$2 for full free play)

3. Monday, October 31 is Theme Day - each homeroom coming up with their own themes to participate in as a class. This will likely happen in the afternoon.
 4. Action Item - Post Reminders on Instagram
- ii. Athletics
1. Grade 7/8 girls volleyball team and a grade 8 boys volleyball team. There were not enough grade 7 boys to make a team.
 2. Cross-country is done - we had 2 half day divisional events as well as a full day at the Milk Run. Lots of participation, a few banners.
 3. We are running a choir this year. 31 participants from our school went to the choral workshop on October 14.
 - a. The choir is open to all students in the building. Commitment is ongoing, expect to participate at Christmas concert, spring concert and any other opportunities that come their way.
 4. October 11 - Serving with kids at Soups On
 - a. Mr. Reimer took a small group to serve Thanksgiving dinner. Great for community building and exposure to other experiences.
 5. On October 6 and 7, AJ and Susanne were at an admin retreat to participate in VTRA 2 training (*Violent, Threat and Risk Assessment*).
 - a. Facilitator is Kevin Cameron
 - b. The intent is to build the capacity of school leaders to 1. respond in the moment to threats directed at the school or people in the school. 2. React appropriately, without overreacting. 3. Looking at root causes and deeper variables that lead someone to a place of wanting to cause harm to someone else.
5. Treasurer's Update (Lindsay)
- a. NTR. Still sitting around \$1,250.
 - b. There is some PAC money sitting in a school account that has been committed to the picnic table.
6. Fundraiser
- a. Options for 22/23 ("no" items are strikethroughed)

i. ~~Non-fundraiser~~

- ii. Rocco's Pizza (frozen, prepared pizzas) **YES - see details below.**
1. Volunteer commitment: about 2-3 hours one evening.
 2. MES is doing it in winter. We will do it in November.
 3. Our community can handle it happening twice.
 4. We get \$5 per pizza if we sell 300. \$4.50 if we sell less than 300.

iii. ~~Za Pizza gift cards~~

iv. ~~Peak of the Market~~

- v. Mom's Pantry **YES - would like to pursue this in March or April.**
1. Sell frozen food, seasonings, spices etc.
 2. Leaning towards muffin and cookie combo fundraiser
 3. 35% return
 4. Pizza pick up will take place on December 7. This coincides with our Learning Expo evening and will hopefully increase community engagement in the building.

vi. ~~Vending machine (ongoing)~~

1. ~~The school bought the vending machine (dual temperature) for \$5,000. Maintenance, jams, upkeep.~~

vii. Bake sale at Christmas concert **We like this idea, revisit it in the future.**

viii. Community event - **We like this idea, revisit it in the future.**

ix. PAC running hot lunches (and canteen?) **We like this idea but do not have the volunteer capacity to run this. Revisit in the future.**

1. PAC rep comes in the morning with 1-2 students to take orders.
2. PAC rep brings order to the office.
3. The office makes the order in the morning.
4. At lunch time, another PAC rep, or the same, comes to sort the food and ensure it gets delivered.
5. We need more parental involvement than what the team currently is.

b. Fundraiser purchase plan

- i. Asphalt for 4 square **Yes - hold off though.** We can possibly get it at a discount or a no cost to PAC when our school gets its addition.

- ii. Wind break or shelter **Long term goal. Revisit in the future.**
 - iii. Valley West - 24x32 ft wall with 6ft on either side (mulch/pea gravel) is about \$18,000 - \$20,000) A Frame style with climbing wall. **Long term goal. Revisit in the future.**
- c. Prizes for fundraiser
- i. Can we ask for donations?
 - 1. Canadian Tire (scooter?)
 - ii. We currently have a tent that can be donated (gifted from Canadian Tire).
 - iii. We can have an overall top seller, a prize for each grade, a prize for each seller (a draw ticket for “x” pizzas you sell). Think about the incentives that get kids selling and continue selling.
 - iv. Donation policy: It cannot be gift cards (with a dollar amount) , it has to be physical items or a certificate with a specific item noted.
 - v. Need to think of small prizes.
 - vi. **Action step: Anita and Lindsay gather prizes and donations.**
- d. Final Decision - Rocco’s Pizza Fundraiser with incentive prizes.
- i. School will create the structure of how it will work.
 - ii. Aim to launch by early-November. Wrap up by late-end of November.
 - iii. AJ will put an application in to HSD for fundraising.
 - iv. Timeline
 - 1. Launch on Monday, November 7.
 - 2. Forms due November 18.
 - 3. Pizza pick up on Wednesday, December 7.
 - a. **Action step:** Anita calling Rocco’s to reserve December 7, hopefully.
 - v. We should have a picture of what we are fundraising for on the night of pick up.
 - 1. Idea: Current fundraiser to cover the cost of all student learning experiences.
 - a. The school can provide this in limited ways. This year the budget is tighter. When we cover student costs it is pulled from other resources.

- b. PAC unsure of the community engagement we'd receive on this. Pass for now.

2. Decision: We are going to fundraise for new hand dryers!

- a. AJ will call facilities and get some information
7. School clothing - can we promote this more and use funds towards our goals?
- a. Tabled to the next meeting.
8. Nomination for Teacher of Excellence Award
- a. We need to discuss who should be the next recipient. Think about it, tabled until the next meeting.
9. Action Items
- a. Instagram:** posts for elections (x2) and Warrior Week (daily, night before)
 - i. Responsible: Jerrah-Lee
 - b. Fundraiser**
 - i. Prizes and donations
 - 1. Responsible: Lindsay, Anita**
 - ii. Confirm pizza pick up date (we want December 7)
 - 1. Responsible: Anita**
 - 2. Deadline: by Friday, October 21 (intention)
 - iii. Submit application to HSD
 - 1. Responsible: AJ**
 - 2. Deadline: by Friday, October 21 (intention)
 - iv. Create general structure and format
 - 1. Responsible: School team**
 - 2. Deadline: have general structure by end of day on Wednesday, October 19 (intention)
 - 3. Send structure to Charmaine by Friday, October 21 (intention)
 - a. Responsible: AJ**
 - v. Look into logistics of purchasing and installing hand dryers in each grade level washroom
 - 1. Responsible: AJ**
10. Closing - next meeting: **Tuesday, November 15, 2022 at 9:30 AM**

Appendix A - School Goals 2022-23

Literacy Goals

Grade 5 - All students will be able to write sentences that contain a complete and well organized thought.

Grade 6 - All students will be able to respond to [grade level] reading clearly, with detail, and show comprehension

Grade 7 and 8 - All students will share their written thoughts, opinions, and ideas with the detail necessary to properly convey their messages

Numeracy Goals

Grade 5 - All students will be able to quickly recall multiplication facts up to 9x9 with accuracy

Grade 6 - By the end of the school year, all students will have achieved mastery of basic math fact comprehension

Grade 7 -By the end of Term 2 every grade 7 student will be able to apply their mastery of basic facts to explore all aspects of curricular outcomes with greater confidence.

Grade 8 - All students will independently solve math problems correctly by June 2023

Belonging Goal

All students will articulate a sense of belonging at Mitchell Middle School

WARRIOR WEEK!

MON OCT 24TH- MON OCT 31ST!

MONDAY: HAT DAY

TUESDAY: ANYTHING BUT
BACKPACK DAY

WEDNESDAY: WACKY WEDNESDAY

THURSDAY: JERSEY DAY

FRIDAY: COSTUME DAY/NICKEL
CARNIVAL!

MONDAY: CLASS THEME DAY
HAVE FUN!!