



June 2023

Dear Students and Parents/Guardians,

Welcome to our new students/families, and welcome back to our returning students/families to Mitchell Middle School (Home of the Warriors)! We are looking forward to a successful and enjoyable 2023-24 school year with your children. The information in this letter is intended to keep you informed of opening day procedures and general school routines.

The opening of our school is an exciting time with many opportunities ahead. Keep an eye on the school website to keep informed: <https://mms.hsd.ca/>

The schedule to begin the next school year in September 2022 is as follows:

Wednesday, Aug. 23	School Offices Reopen
Monday, Sept. 4	Labour Day (No School)
Tuesday, Sept. 5	No School- Meet the Teacher/ Open House (4:00 - 6:00)
Wednesday, Sept. 6	First Day of Classes (regular school hours)
Friday, Sept. 15	Strong Connections
Monday, Sept. 18	Strong Connections
TBA	Parent Council Meeting (9:00 AM). All parents are encouraged to attend to meet our Parent Council and learn more about how it supports your children and school activities.

Meet the Teacher - September 5, 2023

We invite all students and their families to join us between 4:00 and 6:00 pm for our annual Meet The Teacher Open House. Students can bring their belongings and supplies, show off their new homeroom, and meet their homeroom teachers and specialist teachers. Plan to join us for a hot dog barbecue as well! We look forward to seeing you!

Strong Connections

Your child will be scheduled to attend either September 15 **or** 18, 2023. Strong Connections is an opportunity for teachers and students to build relationships and to learn more about each other. If you have a child that also attends MES every effort will be made to schedule your children on the same day. If your child is scheduled to attend on September 15, they are not expected to attend on September 18 (and vice versa). The dates will be available in Parent Portal after August 28, 2022.

Code of Conduct

In alignment with the Manitoba Education Provincial Code of Conduct and the Hanover School Division Student Conduct policy, Mitchell Middle School's goal is to provide a safe, secure and caring learning environment, which fosters students' personal growth, self-respect, and a sense of belonging which encourages them to be responsible citizens in the present and in the future. The complete Mitchell Middle School Code of Conduct can be found in the school handbook on our website: <https://mms.hsd.ca/>



Student Fees 2022-23 - Supply lists can be found at [Supply Lists | Mitchell Middle School](#)

Grade 5 <ul style="list-style-type: none"> • Agenda \$5.00 • P.E. Field Trips \$15.00- Bowling, Golf, Skating • Class Field Trips \$20.00 Total: \$40.00	Grade 6 <ul style="list-style-type: none"> • Agenda \$5.00 • P.E. Field Trips \$15.00- Bowling, Golf, Skating • Class Field Trips \$20.00 Total \$40.00
Grade 7 and 8 <ul style="list-style-type: none"> • General Student Fees: \$30.00 <ul style="list-style-type: none"> ○ \$15.00- P.E. Field Trips- Bowling, Golf, Skating ○ \$15.00- Class Field Trips and Guest Speakers • Home Ec. / Tech. Ed Fees: \$20.00 <ul style="list-style-type: none"> ○ For special projects associated with our Tech. Ed. Programs. • Arts Fee (art and band): \$15.00 <ul style="list-style-type: none"> ○ To offset the cost of specialty art supplies and experiences ○ Band book and music folder Total: \$65.00	
*Band instrument rental fee \$150 - if an instrument is rented from MMS	

Attendance Policy

It is very important that the school be informed by the parent or guardian within 24 hours of the student's return to school for any absence to be considered excused. Messages before 8:00 a.m. may be left on our general office voicemail by calling 204-320-9488, or through email at mms@hsd.ca. Any changes to phone numbers or email addresses should be reported to the office as soon as possible to allow us to contact someone in case of an emergency or school closure. Attendance notifications may also be done through the Parent Portal.

HSD Parent Portal - <https://hsd.ca/schools/parent-portal/>

Stay Connected and Informed! The HSD Parent Portal is a communications tool designed to enhance and increase parent/guardian involvement in the education of their children. The portal provides parents/guardians with secure online access to our Student Information System. With a single username and password, parents/guardians can access the following information for each of their children attending an HSD school:

- | | |
|----------------------|------------------------------|
| -Student Information | -Attendance Information |
| -School Fees Account | -Permissions & Consent Forms |
| -Report Cards | -School Information |
| -Grad/Credit Summary | -Change of Contact Form |

Reporting dates for the 2023-24 school year are as follows:

Term #	Dates	Reports Available on:
Term 1	Sept. 6, 2023- Nov. 17, 2023	Dec. 1, 2023
Term 2	Nov. 20, 2023 – March 1, 2024	March 15, 2024
Term 3	Mar. 4, 2024 – June 27, 2024	June 27, 2024



Daily Schedule

We have adjusted our daily schedule for this year.

Our daily schedule has 5 morning periods and 4 afternoon periods.

AM		Lunch and PM
8:50 AM Entrance		Gr 5/6 Lunch and Gr 7/8 Recess - 12:20 PM - 12:45 PM (25)
8:55 AM ROEs		Transition - (5) Gr 7/8 Lunch and Gr 5/6 Recess - 12:45 PM - 1:15 PM (30)
9:05 AM Homeroom		Period 6 - 1:15 PM - 1:45 PM (30)
Period 1 - 9:10 AM - 9:45 AM (35)		Period 7 - 1:45 PM - 2:20 PM (35)
Period 2 - 9:45 AM - 10:20 AM (35)		Break - 2:20 PM - 2:35 PM (15)
Break - 10:20 AM - 10:35 AM (15)		Period 8 - 2:35 PM - 3:10 PM (35)
Period 3 - 10:35 AM - 11:10 AM (35)		Period 9 - 3:10 PM - 3:45 PM (35)
Period 4 - 11:10 AM - 11:45 AM (35)		Dismissal - 3:45 PM - all students
Period 5 - 11:45 AM - 12:20 PM (35)		

Changes to the Daily Schedule

Families, please take note of the following changes to the Daily Schedule:

- We will no longer have a 10 minute homeroom period following our lunch break at 1:15. **Instead, a full 30 minutes period is scheduled from 1:15 to 1:45.** All students are expected to be back from lunch and Ready To Learn for the afternoon at 1:15. Families, if your child goes home for lunch, please ensure they return on time for class at 1:15.
- Dismissal - all students will be dismissed at 3:45 pm (both bus students and walking/ride students)

Learning Expos

To encourage ongoing communication between home and school Mitchell MS will host two **Learning Expo** evenings during the year. These evenings provide parents an opportunity to come to the school to look at their child(ren)'s work and speak to teachers. Students have the opportunity to talk about their learning and demonstrate different activities that take place in class. Look for more information on these events in the new school year. Parents, ongoing communication between school and home is an important part of supporting student success. You are encouraged to be in contact with your child's teachers regularly throughout the school year to stay up to date on their progress.

December 7th, 2023 from 4:30 pm – 7:00 pm

March 21st, 2023 from 4:30 pm – 6:30 pm



New for 2022-23

- Ms. Burton will be joining the Grade 5 Team (Grade 5/6 split class)
- Ms. Wychnenka be joining the Grade 8 Team (Grade 8 ELA/SS, 5/6 Music and 7/8 Band)
- Our Learning Support Teacher will be Ms. Robidoux
- Our Guidance Counselor will be Ms. Peters
- Our Vice Principal will be Mr. Terrick

Connect with Mitchell Middle School

To find all of the different ways to learn what happens at MMS and to keep in touch please visit:

Mitchell Middle School Home Page	https://mms.hsd.ca/
Twitter	@mmshanover
Instagram	@mmshanover
School Office	204-320-9488, mms@hsd.ca
Mr. Neufeld- Principal	aneufeld@hsd.ca
Mr. Terrick- Vice Principal	jterrick@hsd.ca
Staff Email Contacts	https://mms.hsd.ca/about/staff/
HSD Website	https://hsd.ca

June 2023 Term 3 Report Cards

Term 3 report cards are only be available on the Parent Portal. If you have not yet set up an account please contact the office so we can help you get your account set up. Term 3 Report Cards are now available on the Parent Portal.

Homeroom Assignments for the 23-24 School Year

Homeroom class placements will be communicated to all families on **August 28, 2023**. This is later than our homeroom communication in the 22-23 school year, and is due to the **possible** creation of new homerooms in multiple grades, in response to many new registrations received late in the school year. In order to minimize disruption for our students, we will wait to finalize our homeroom classes until the office re-opens in August. Thank you for your understanding.

Access to the School Office in June and August

From August 23, 2022 to September 1, 2023 the school office will be open from 9:00 AM until 3:00 pm. Starting September 5, 2023 regular office hours will begin at 7:45 am until 4:00 pm daily. Our school office will be open until 4:00 PM on June 28, 2024. If you have questions or require further information, do not hesitate to contact the school using any of the platforms shown above. We will be happy to assist you or answer any of your questions.



We hope you have a relaxing and enjoyable summer vacation and that students will be ready to return in the fall, excited to start school again. We look forward to meeting all parents and children in the fall!

Sincerely,

Mr. A.J. Neufeld, Principal
aneufeld@hsd.ca

Mr. John Terrick, Vice Principal
jterrick@hsd.ca